

MEMORANDUM

TO: Matthew Sturgis
FROM: John D. Mitchell
RE: Ocean House Common
DATE: November 26, 2019

The following is a list of three legal documents that are being proposed between the Town of Cape Elizabeth and Dr. David Jacobson for Ocean House Common:

Parking License Agreement

Dr. David Jacobson requests the town's consideration to share in the use of ten parking spaces, located toward the rear of the Town Hall parking lot in connection with Ocean House Common. There will be no costs to the town for this arrangement.

Cross Access Easement

The private road of Ocean House Common, Town Common Circle, will connect to the rear portion of the Town Hall parking lot. A Cross Access Easement will allow vehicular and pedestrian access to and from Ocean House Common property onto town property.

Drainage Easement

Ocean House Common's stormwater management plan includes the creation of bermed swales to collect and treat stormwater runoff from the Town's parking lot. A drainage easement will allow the Town of Cape Elizabeth to enter onto Ocean House Common property to maintain drainage facilities.

